

INTERNAL CONTROLS REPORT JOB AID

The following Job Aid assists HR Professionals in accessing the Internal Controls Report within IPPS-A.

The Internal Controls Report provides visibility of transaction history within IPPS-A and serves as a method to retrieve archived flag data. It allows HR Professionals to review Old and New Values for transactions such as flag initiation and removal.

Access requires the HR Professional subcategory.

NAVIGATION: HR Professional Homepage > NavBar > Menu > IPPS-A Audit > Internal Controls Report



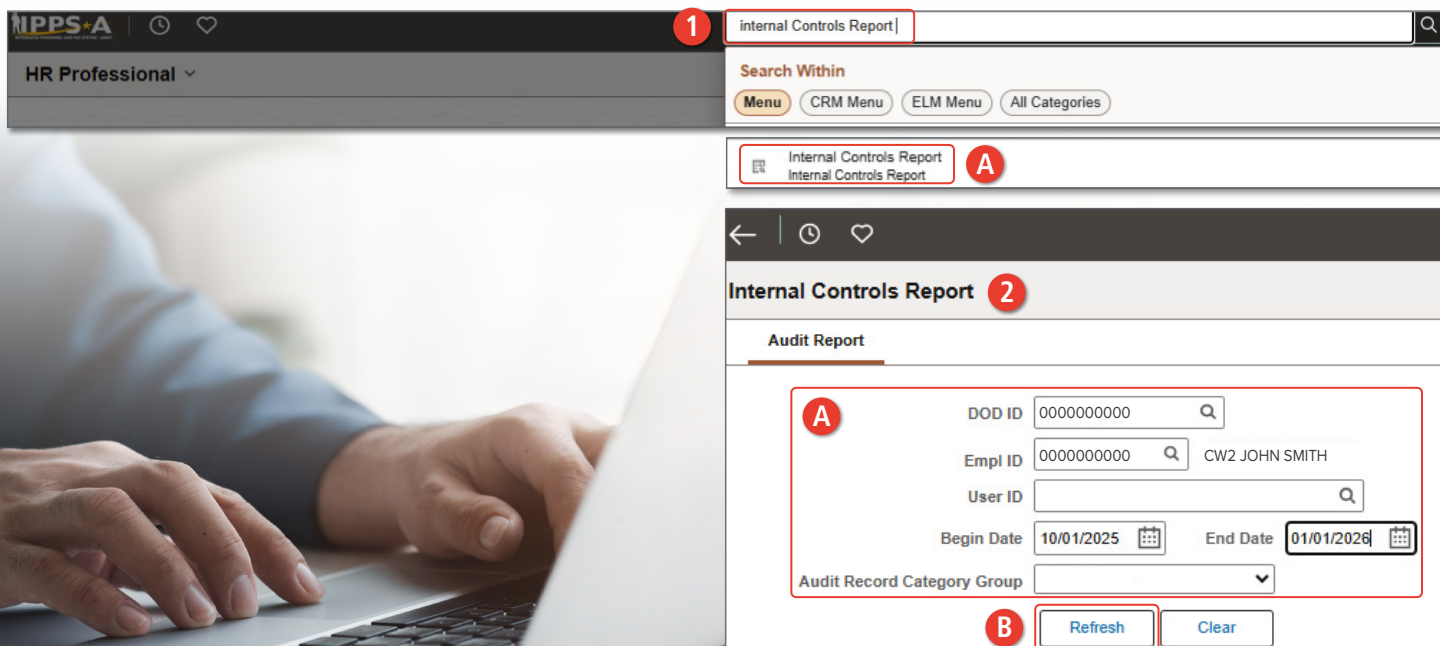
NOTE: See IPPS-A User Manual > Chapter 31 > Table 31-18

Accessing the Internal Controls Report

1. From the HR Professional homepage search **Internal Controls Report**.
 - 1A. Select **Internal Controls Report** from the dropdown.
2. The Internal Controls Report page displays.
 - 2A. Enter all applicable criteria for the Member.
 - 2B. Select **Refresh**.



NOTE: Date range cannot exceed 120 days.



Accessing the Internal Controls Report CONTINUED

3. On the Internal Controls Report page, select the applicable **hyperlink** to access the action.

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🔍 Search in Menu

Internal Controls Report

Audit Report

DOD ID 🔍

Empl ID 🔍 CW2 JOHN SMITH

User ID 🔍

Begin Date 📅 End Date 📅

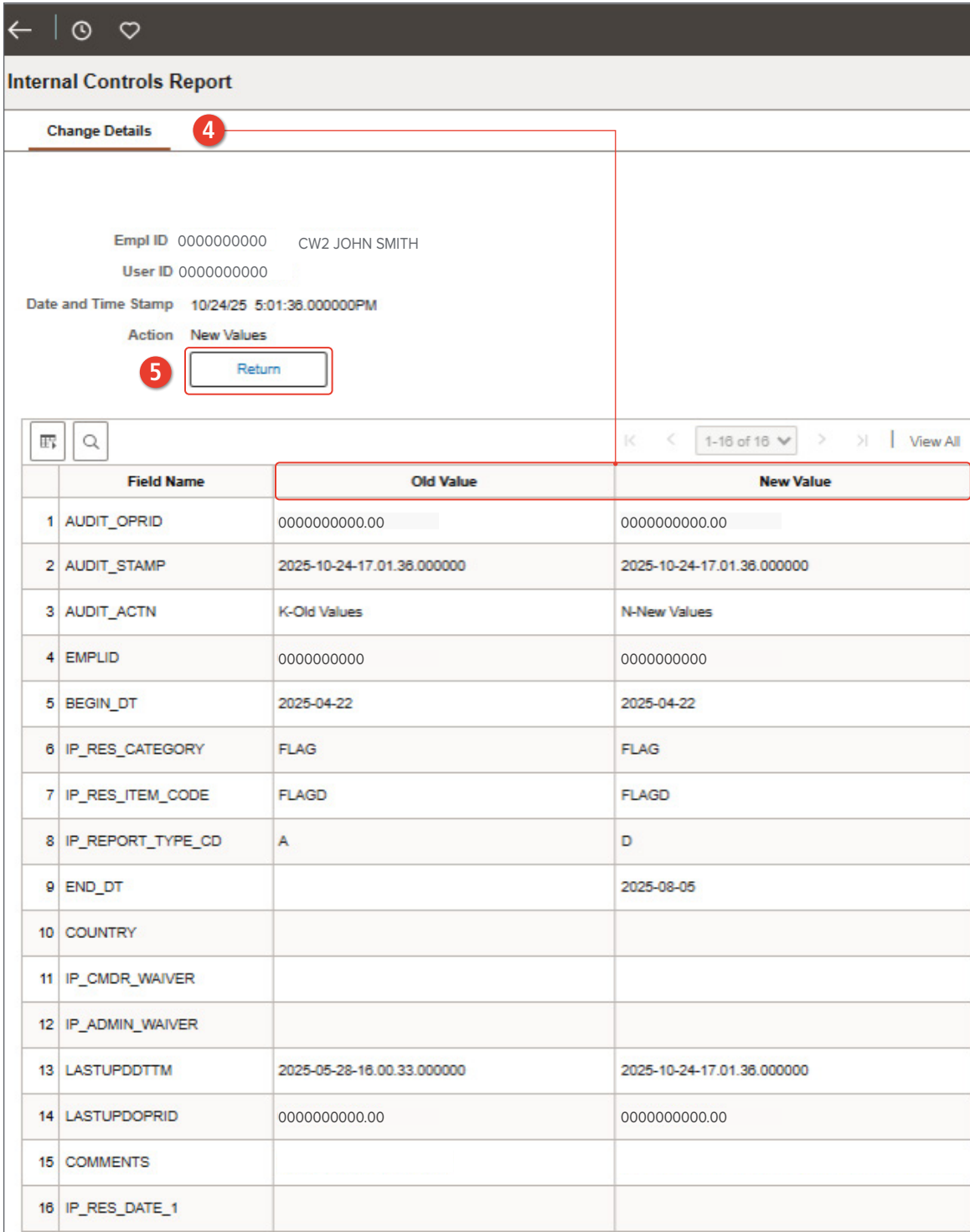
Audit Record Category Group ▼

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1-11 of 11
View All

3	User ID	User ID Name	Date and Time Stamp	Action	Audit Category	Record Name	Empl ID	DOD ID	Employee Name
1	IPPSA.PRCs	IPPSA Batch Processing	10/02/25 1:42:06.000000AM	New Values	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
2	IPPSA.PRCs	IPPSA Batch Processing	10/13/25 5:07:21.000000AM	Delete	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
3	0000000000.00	CPT SALLY JOHNSON	10/24/25 5:01:36.000000PM	New Values	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
4	0000000000.00	CPT SALLY JOHNSON	10/24/25 5:02:25.000000PM	New Values	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
5	0000000000.00	CPT SALLY JOHNSON	10/24/25 5:02:25.000000PM	New Values	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
6	0000000000.00	CPT SALLY JOHNSON	10/24/25 5:02:25.000000PM	New Values	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
7	IPPSA.PRCs	IPPSA Batch Processing	11/18/25 2:53:48.000000AM	Add	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
8	IPPSA.PRCs	IPPSA Batch Processing	11/04/25 6:01:02.000000AM	Delete	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
9	IPPSA.PRCs	IPPSA Batch Processing	11/04/25 6:01:22.000000AM	Delete	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
10	IPPSA.PRCs	IPPSA Batch Processing	11/04/25 6:03:25.000000AM	Delete	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH
11	IPPSA.PRCs	IPPSA Batch Processing	11/04/25 6:03:25.000000AM	Delete	Restrictions	IP_PER_RES_TBL	0000000000	0000000000	CW2 JOHN SMITH

Accessing the Internal Controls Report CONTINUED

- The Change Details page displays. View the **Old** and **New Value(s)** for the selected action.
- Select **Return** to return to the Internal Controls Report landing page.



Internal Controls Report

Change Details 4

Empl ID 0000000000 CW2 JOHN SMITH
User ID 0000000000



Date and Time Stamp 10/24/25 5:01:38.000000PM

Action New Values

5 Return

	Field Name	Old Value	New Value
1	AUDIT_OPRID	0000000000.00	0000000000.00
2	AUDIT_STAMP	2025-10-24-17.01.38.000000	2025-10-24-17.01.38.000000
3	AUDIT_ACTN	K-Old Values	N-New Values
4	EMPLID	0000000000	0000000000
5	BEGIN_DT	2025-04-22	2025-04-22
6	IP_RES_CATEGORY	FLAG	FLAG
7	IP_RES_ITEM_CODE	FLAGD	FLAGD
8	IP_REPORT_TYPE_CD	A	D
9	END_DT		2025-08-05
10	COUNTRY		
11	IP_CMDR_WAIVER		
12	IP_ADMIN_WAIVER		
13	LASTUPDDTTM	2025-05-28-16.00.33.000000	2025-10-24-17.01.38.000000
14	LASTUPDOPRID	0000000000.00	0000000000.00
15	COMMENTS		
16	IP_RES_DATE_1		

IPPS-A RESOURCES

-  [Website](#)
-  [Training Aids](#)
-  [R3 Resources Demo Server](#)
-  [User Manual](#)