

IPPS-A Webinars

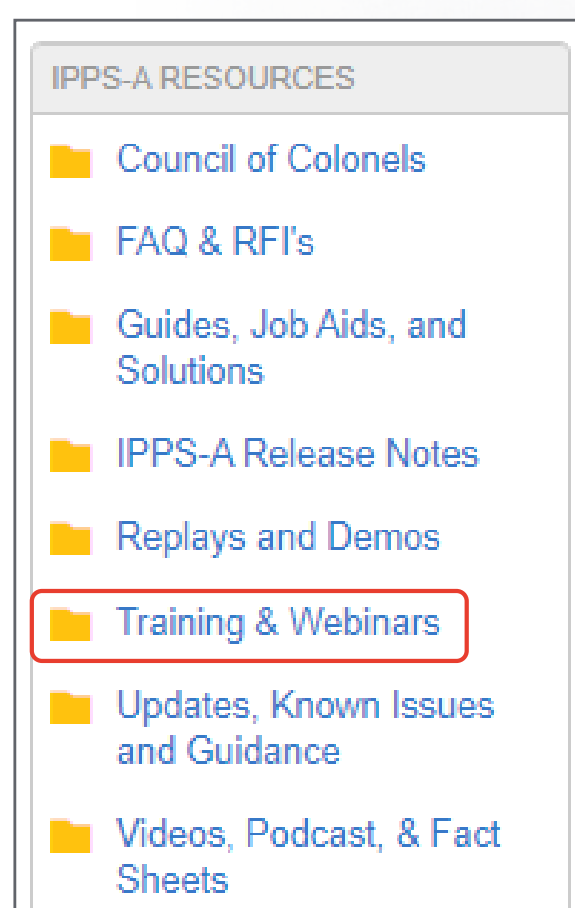
Go to S1Net for Announcements, Schedules, Details and Links to Join

Where to Go

1. Log into **MilSuite** and go to the IPPS-A S1Net page at: milsuite.mil/book/community/spaces/apf/s1net/ipps-a
2. In the left sidebar, click on the **Training & Webinars** Folder



NOTE: Slides and/or recordings are uploaded after the live training for on-demand viewing.



A Day in Life TOP CONTENT

- Training Environments
- S1 Pool Set Up and Flags
- Determining Elevated Access
- Unit Accountability and Strength
- Unit Level Strength Management Analytic Tools
- Workflow Capabilities and Set Up
- Progressive Workflow Demonstration
- Personnel Information Management
- Monthly Reports and Promotion Roster
- Managing Promotions
- Unit Level Assignments
- Managing Absences
- Special / Incentive Pays
- Customer Relationship Management (CRM)
- Using CRM as an HR Agent

G1 – S1 Touchpoint LATEST SERIES

- CRM
- Arrival/Departure and Absences
- Unit Slotting and Position Inquiry
- Editing Soldier Talent Profile
- Manage Converted Assignments
- Promotion Board Rosters

Audit and Internal Control LATEST SERIES

- Part 1: Introduction and Report Review (Submitted TIN/FID and Pay Pers Mismatch)
- Part 2: Report Review (World Access, Segregation of Duties (SOD), and Monitor Approvals)
- Part 3: Report Review (Inactive User, Mass Update Own Data, and Person of Interest (POI))

Roles and Permissions Training

LATEST SERIES

- Part 1: Introduction and Access Request Submission
- Part 2: Validator Overview and Access Request Approval
- Part 3: SOD Overview and Elevated Access Management Tools and Sustainment

For more information

Visit <https://ipps-a.army.mil/Training/Webinars/>

IPPS-A Replays

Bite-sized Demo Videos that guide Users through Task Execution in under 4 minutes

Where to Go

S1Net

1. Log into **MilSuite** and go to the **IPPS-A S1Net page** at:
milsuite.mil/book/community/spaces/apf/s1net/ipps-a
2. In the left sidebar, click on the **Replays & Demos**

YouTube

1. Go to youtube.com/@IPPSA
2. Click on **Playlists** and click **IPPS-A Replays**

Facebook

1. Go to the **IPPS-A Facebook page** and click on **Videos** or facebook.com/armyippsa/videos
2. Scroll down to the playlists and click on the appropriate season of **IPPS-A Replays**

AVAILABLE VIDEOS

- Complete Member Elections
- Add Tile to Homepage
- Add Pages to Favorites
- Arrive Member to an Assignment
- Depart Member to an Assignment
- Create a Temporary Assignment
- Update a Duty Status
- Add or Update an Award
- Create an S1 Pool
- Update a Member in an S1 Pool
- Create an Upper Echelon Group
- Update a Member in an Upper Echelon Group
- Submit an Access Request on behalf of (OBO) a Member
- Submit a Case OBO Member
- Create an Award Recommendation PAR
- Create User Defined List
- Process a Reduction
- Initiate SFPA
- Remove SFPA
- Validate Unit Level Accountability
- Create Workflow Template
- Create POI Account Accurately
- Add POI Relationship
- Maintain POI Relationship
- Set Up Provider Group Accurately
- Manage Decentralized Promotion Roster
- Manage Semi-Centralized Promotion Roster
- Generate ETS Roster Using Ad Hoc Reporting
- Create Active Termination – Discharge Separation Assignment (MPD edition)
- Reassign Action Using Monitor Approvals

For more information

Visit <https://ipps-a.army.mil/Resources/IPPS-A-Replays/>

IPPS-A Resources in the System

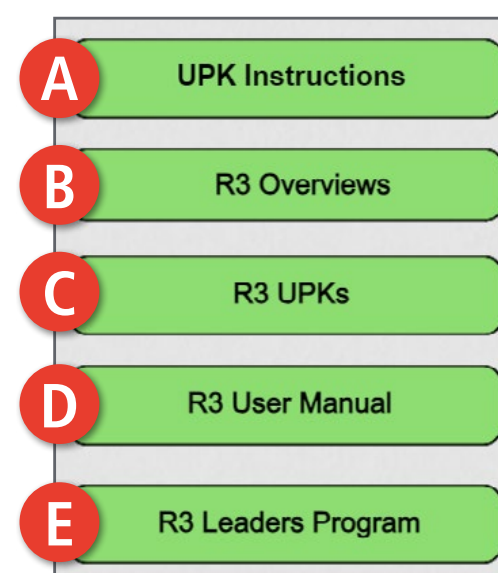
User Productivity Kits (UPKs), Manuals/Guides, Job Aids and Leaders Program are available within IPPS-A

Where to Go

OPTION 1

- Go to the IPPS-A Demo Server direct link:
<https://hr.ippsa.army.mil/upk/r3/demoserver/index.html>

- Select a button from the main menu:
 - Review UPK instructions
 - Epic/Capability area overviews
 - Step by step instructional training aids
 - User Manual, Guides, and Job Aids
 - Individual leader videos on demand

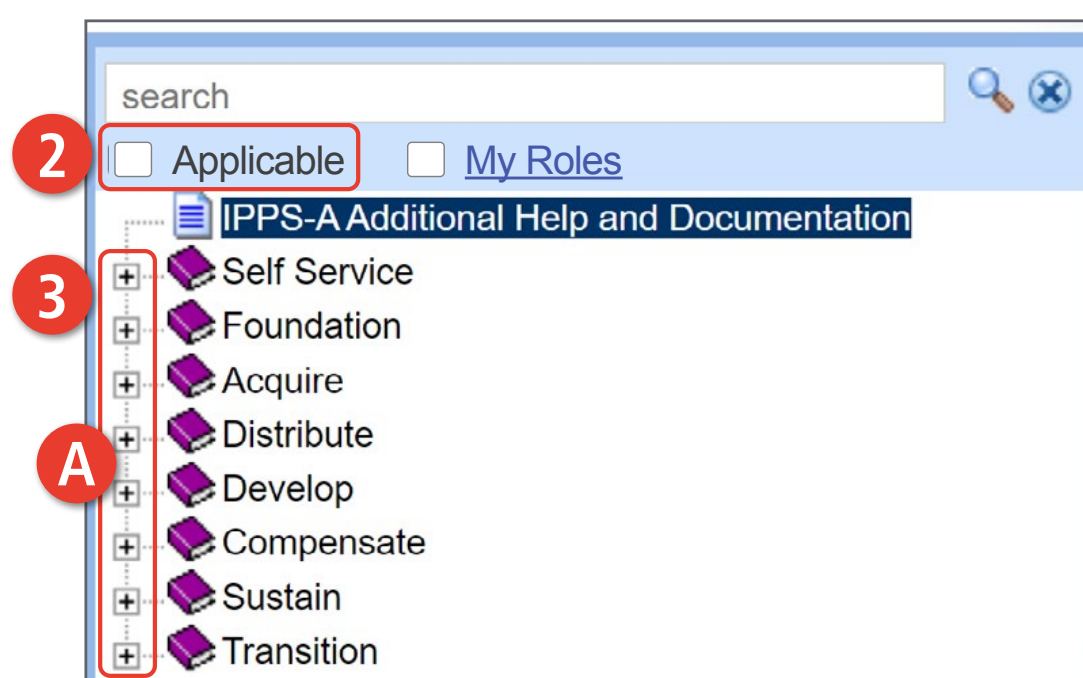


OPTION 2

- Login at <https://hr.ippsa.army.mil/>
- Navigation: Actions Menu > Help > Uncheck Applicable

UPKs

- Left Menu contains all Training UPKs in a searchable library
 - Select + symbol to find desired subjects



Manuals, Guides, Job Aids, Training Environments

- Scroll down center of page for resource hyperlinks, such as:
 - User Manual
 - MPD SmartBook
 - CRM Manual
 - And much more
 - Self Service Guide

R3 IPPS-A Resources

[Link to IPPS-A Enhanced User Interface demo](#)

4

Guides and Manuals	Comment Sheets			
IPPS-A User Manual	IPPS-A User Manual Comment Tracker			
Army National Guard Error Resolution				
ARNG Supplemental Guide				
AORS Integration User Guide				
CRM User Manual				
Error Resolution Foundation (HCM)				
HRC Master Workflow Template - UDL List				
Internal Control Compliance Guide	Internal Control Compliance Guide Comment Tracker			
IPPS-A Cutover Guide				
IPPS-A Cutover Guides Summary of Changes				
IPPS-A ELM User Guide				
IPPS-A Interfaces (SV8)				
IPPS-A Subcategory Infographics				
IPPS-A TRA User Guide				
MILPAY User Manual				
MOBCOP Integration User Guide				
Provider Group Reference Guide				
R3 Training Glossary				
RLAS Integration User Guide				
SFARS Integration User Guide				
Job Aids				
Assignment Deferment Process - Cutover				
Automated Accession Business Process				
Canceled Absence Job Aid				
Deletion of User Defined List				
Enlisted Accession Assignment Job Aid				
HRC Jr Enlisted Promotions Job Aid				
IPPS-A Example Task-Integrated Soldier from PCR to PRR				
IPPS-A MPD SmartBook				
IPPS-A Self Service Guide				
Manually Create Provider Group and Switch Business Unit to an IT Case				
MPC Change - Mass Update				
OBIIE Job Aid				
PSC_PPA_202212				
REDCAT Job Aid				
Re-Initiate Member Elections Job Aid				
Self Service Personnel Record Review Job Aid				
Separation and Transfer Assignments Job Aid				
IPPS-A Action Taken Mapping				
Training Environments				
Env	Status	Last Refresh	Going Offline	Est. Next Available
OTE A	Online	20-Oct-23	10-Nov-23	17-Nov-23
OTE B	Offline	05-Oct-23	27-Oct-23	03-Nov-23

For more information

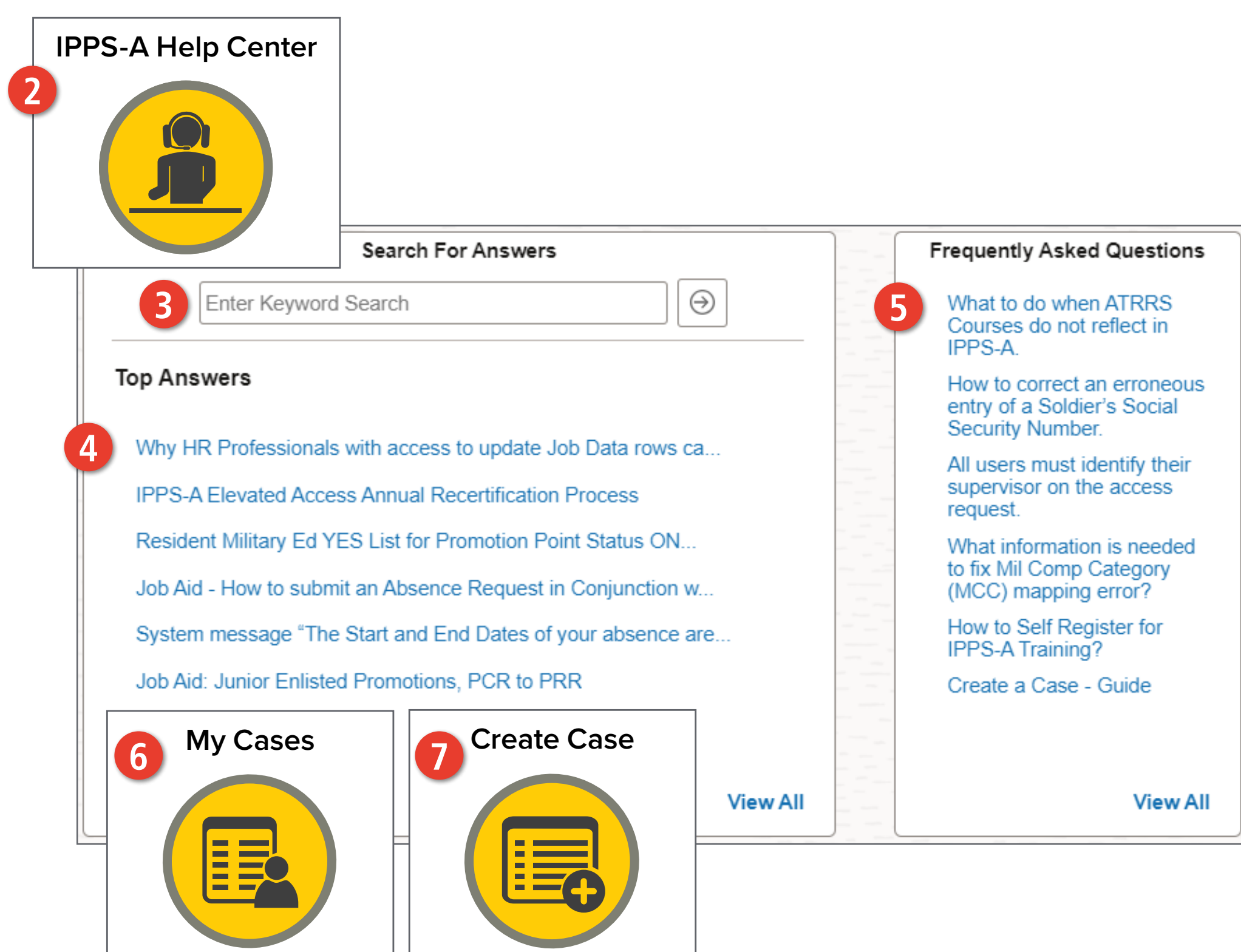
Visit <https://ipps-a.army.mil/Training/Training-Aids/>

IPPS-A Help Resources

Search Frequently Asked Questions (FAQs) and create/check Customer Relationship Management (CRM) Cases

Where to Go

1. Log into the system:
<https://hr.ippsa.army.mil/>
2. Click on the **IPPS-A Help Center** tile.
3. Under **Search For Answers**, type in keyword(s) and click arrow button to search for answers to your question.
4. For the **Top Answers**, click the links listed.
5. For the most **Frequently Asked Questions**, click links listed.
6. To check the status of your Customer Relationship Cases (CRM) Case, click the **My Cases** tile.
7. To create a new CRM Case, click the **Create Case** tile.



The screenshot shows the IPPS-A Help Center interface. At the top is the 'IPPS-A Help Center' tile (2). Below it is the 'Search For Answers' section (3) with a search bar and an arrow button. Underneath is the 'Top Answers' section (4) listing various topics. To the right is the 'Frequently Asked Questions' section (5) with several questions and links. At the bottom are the 'My Cases' tile (6) and the 'Create Case' tile (7). 'View All' links are present at the bottom of the search and FAQ sections.

IPPS-A Help Desk via phone and email

For technical assistance accessing the system online, review access tips at <https://ipps-a.army.mil/contact/> or contact the Help Desk.

- 📞 IPPS-A Toll Free Number:
1-844-474-7772 (1-844-HR-IPPS-A)
- ✉ usarmy.belvoir.peo-eis.mbx.ipps-a-help-desk@army.mil
- 🕒 Hours: Monday through Friday - 7 a.m. ET to 12 a.m. ET
Saturday and Sunday - 7 a.m. ET to 7 p.m. ET
Leave a voicemail after hours for follow up the next business day.

IPPS-A Facebook Group

Join the Group for Peer-to-Peer Support.

- 📘 Search answers and connect with the community at <https://www.facebook.com/groups/875398305999928>

For more information

Visit <https://ipps-a.army.mil/Contact/Customer-Support/>