



INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY

# What Training is Mandatory for Leaders?

IPPS-A will deliver the right tools for Leadership to support Total Force readiness and effectively and efficiently manage assigned Soldiers — maximizing their potential.

It simplifies personnel and pay actions which impact unit readiness.

## Who Needs to Take the Training?

If you approve actions such as:

- Personnel Action Requests
  - Name Change
  - Reassignment
  - Training
- Leave
- Awards
- Promotions



## What do YOU Need to do?

- Complete the Leader Course for a 1-hour introduction and how to assess readiness, manning, and Soldier well-being with increased time efficiency.
- Review Subcategory Infographics in the system to determine if additional training is required to execute your responsibilities.



For more info, visit <https://ipps-a.army.mil/training>



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## How do YOU Access your Training?

Access through the following:

- ELM
- YouTube\*
- IPPS-A Mobile App
- S1Net\*

*\*Credit is not automatic; you must request credit from your Unit S1 or TRA.*

### → ELM Instructions

1. Login at <https://hr.ippsa.army.mil>.
2. Click "IPPS-A Hands-on Training" tile.
- 3a. Type "R3 Leaders" for mandatory course in search bar.
- 3b. Type subcategory training title in search bar.
4. Select course from menu and choose Enroll/Launch.

### → IPPS-A Mobile App Instructions

1. Download the app from the Apple or Google Play Stores.
2. Use your DS logon for access.
3. Click on Hands-on Training.
4. Search for mandatory "R3 Leaders" or subcategory training and enroll.



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One Soldier ★ One Record ★ One Army

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